

The terms of this Schedule (the "*Professional Services Schedule*") apply in addition to the Master Terms to all Professional Services provided to Client.

Professional Services provided to Client.

1. SCOPE

- 1.1. This Professional Service Schedule will apply whenever a Client subscribes to Professional Services under an SOW. Capitalized terms used in this Professional Services Schedule are defined in the Master Terms or in clause 11 below.
- 1.2. In some cases additional or modified rights to those provided in this Professional Services Schedule apply to particular SOWs, and these are set out in the SOW.

# 2. PROVISION OF PROFESSIONAL SERVICES

TR will provide the Professional Services identified on the SOW to Client. The Professional Services will be provided at TR's premises unless a Site is specified on the SOW in which case they will be provided at the Site.

# 3. CLIENT OBLIGATIONS AND TIMETABLE MANAGEMENT

- 3.1. Client will take all reasonable steps to ensure the health and safety of any TR personnel carrying out the Professional Services while they are at the Client's premises.
- 3.2. The provision of the Professional Services are dependent upon Client, at all times and in a timely manner:
  - supplying a qualified project manager to represent Client and co-operate and work with TR during the entire Professional Services engagement;
  - (b) providing TR personnel with access to the Site(s) and such equipment, systems and technical services as they may reasonably require for the performance of the Professional Services, subject to clause 8.2;
  - (c) ensuring that TR has such access to and full cooperation of the technical and managerial personnel of Client and any applicable third parties who have the appropriate skill, experience and knowledge as TR may reasonably require;
  - (d) providing TR with information, specifications or instructions of sufficient detail, accuracy and completeness as are reasonably required by TR;
  - (e) ensuring that any equipment, operating systems and other software which TR is requested by Client to use or modify and any material or information provided to TR is either owned by Client or that Client has all necessary rights to authorise TR to use or modify it; and
  - (f) performing any additional obligations or dependencies

除**主条款**之外,本**附录**("*专业服务附录*")的条款亦适 用于向**客户**提供的所有**专业服务**。

### 1. 范围

- 1.1. 本专业服务附录在客户订购工作说明书项下的专业服务时适用。本专业服务附录中使用的加黑术语具有主条款或下述第 11 条中所定义的含义。
- 1.2. 在某些情形中,本**专业服务附录**所规定权利之外的附加权利或修改后的权利适用于特定的**工作说明书**,且该等权利规定于**工作说明书**中。

# 2. 专业服务的提供

**汤森路透**将向**客户**提供**工作说明书**中列明的**专业服 务。专业服务**将在**汤森路透**的场所提供,除非**工作说 明书**中指定一处**场所**则将会在该**场所**提供。

- 客户义务及时间安排管理
- 3.1. 当**汤森路透**提供**专业服务**的人员在**客户**的场所提供**专业服务**时,**客户**将会采取所有合理措施确保其健康与安全。
- 3.2. 专业服务的提供依赖于客户始终和及时地:
  - (a) 派出一名合格的项目经理代表客户并在汤森路透 提供专业服务的整个期间内配合汤森路透并与汤 森路透合作;
  - (b) 受制于第 8.2 条的规定,向汤森路透人员提供进入场所并接触其提供专业服务可能合理需要的设备、系统和技术服务的权限;
  - (c) 确保**汤森路透**可接触以下人士并获得其全面配合:**客户**的技术及管理人员,以及拥有**汤森路透**合理所需的适当的技能、经验以及知识的任何适用的第三方;
  - (d) 向**汤森路透**提供其合理需要的具有充分细节、准确、完整的信息、规格或说明;
  - (e) 保证**客户**请求**汤森路透**使用或修改的任何设备、操作系统和其他软件以及提供给**汤森路透**的任何材料或信息,均是**客户**所拥有的,或**客户**拥有全部必要权利以授权**汤森路透**使用或修改;且
  - f) 履行**工作说明书**中规定的任何额外义务或依赖性

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specified in the SOW.

- 3.3. Where TR is prevented from performing its obligations 3.3. 如由于客户没有或迟延履行其在协议项下的义务或依 under the SOW as a result of any failure or delay by Client to perform its obligations or dependencies under the Agreement then, without prejudice to TR's other rights or remedies, TR shall be entitled to:
  - request a meeting with Client's senior management and Client shall make relevant personnel from its senior management available to discuss and, where applicable, agree the reasons for and the consequences of such failure or delay; and/or
  - submit a CCN (as defined below) for execution by Client, which sets forth any amendments to the provisions of the Agreement as a result of any such delay or failure by Client, including the Fees and/or the Timetable. Client shall not unreasonably withhold or delay agreement under this clause 3.3.
- 3.4. Without prejudice to any other right or remedy available to TR, TR will not be liable for any failure to comply with any Timetable or any other obligation under the Agreement, if such failure is as a result of Client's failure to perform or delay in performing its obligations or dependencies under the Agreement in a timely manner.

### **DELIVERY AND ACCEPTANCE**

- 4.1. Where the SOW specifies that there are Acceptance Criteria for the Deliverables, the following terms apply:
  - TR will use reasonable endeavours to complete the Deliverables and submit them for acceptance testing by Client in accordance with the Timetable.
  - Upon receipt of the Deliverable(s), Client shall promptly test the Deliverable(s) to determine whether they conform substantially to the Acceptance Criteria. Acceptance of the Deliverables will occur on the earlier of the date: (i) on which Client indicates in writing to TR that the Deliverables substantially conform to the Acceptance Criteria or are otherwise accepted; (ii) on completion of the Deliverable Acceptance Period if, within that period, Client fails to notify TR of any substantial non-conformances to the Acceptance Criteria in accordance with clause 4.2 below; (iii) on which TR can reasonably demonstrate that the Deliverables substantially conform to the Acceptance Criteria; or (iv) after the Deliverables have first been used by Client in a production environment.
- 4.2. If Client determines that the Deliverables do not substantially conform to the Acceptance Criteria, Client shall submit to TR a list of all such non-conformances together with evidence of such non-conformances in a format reasonably specified by TR from time to time (an "Acceptance Test Report").
- 4.3. Client shall notify TR of acceptance or submit an Acceptance Test Report in each case by email, marked "Acceptance Test Report" in the subject heading, to TR's customer support department and its account manager at the email addresses notified by TR from time to time.

事项。

- 赖性事项,导致**汤森路透**不能履行其在工作说明书项 下的义务, **汤森路透**应有以下权利, 且不妨碍**汤森路** 透的其他权利和救济:
  - 要求与客户的高级管理层召开会议,客户应当从 其高级管理层中安排相关人员参与协商, 并在适 用的情形下同意该等未履行或迟延履行的原因及 后果:及/或
  - (b) 提交一份**变更控制说明**(定义见下文)供**客户**签 署,在其中规定由**客户**未履行或迟延履行导致的 任何对**协议**条款的修改,包括**费用**和/或**时间表**。 客户不得不合理地拒绝或迟延作出本第 3.3 条项 下的同意。
- 如果由于客户不履行或迟延履行其在协议中的义务或 依赖性事项,导致**汤森路透**未能遵循任何**时间表**或协 **议**项下的其他任何义务,**汤森路透**将不对此承担责 任,且此不会损害**汤森路透**所有的其他任何权利或救 济。

# 交付与验收

- 4.1. 如果**工作说明书**规定对**交付物**有**验收标准**时,以下条 款将适用:
  - **汤森路透**将尽合理努力完成**交付物**,并按照**时间** 表将其提交给客户接收检验。
  - 收到**交付物**后,**客户**应快速检验**交付物**来确定其 是否实质性与**验收标准**相符。以下日期中较早日 视为**交付物**的接收日: (i)客户书面通知**汤森路透** 交付物与验收标准实质性相符或以其他方式被接 收之日; (ii)交付物验收期满之日,且在该期限 内,客户未按以下第 4.2 条通知汤森路透有任何 与**验收标准**实质性不符的情形; (iii) 汤森路透能够 合理证明**交付物与验收标准**实质性相符之日:或 (iv)在**交付物**第一次被**客户**用于生产环境后。
- 4.2. 如果**客户**认定**交付物**与**验收标准**实质性不符,则**客户** 应按照汤森路透不时规定的合理格式提交包含所有不 符情形的清单以及该等不符情形的证据("验收测试报 告")。
- 客户应当在每一情况下以电子邮件的形式,将接收通 知**汤森路透**或提交**验收测试报告**,且在标题中标明"验 **收测试报告**",发送至**汤森路透**不时通知的客户支持部 及其客户经理的电子邮箱。

- 4.4. If the Deliverables are not accepted pursuant to clause 4.1(b), TR may modify the Deliverables and re-submit them to Client for acceptance and the provisions of clauses 4.1(b), 4.2 and 4.3 shall apply only to such re-submission(s).
- 4.5. If no Acceptance Criteria are specified in the SOW then Client shall be deemed to have accepted the Deliverables upon delivery.

### CHANGE CONTROL

- 5.1. Either party may request changes to the Professional Services, the Deliverables and/or its Specification, the Timetable or the Fees by submitting a request to the other party in writing (including by email), marked "Change Control Request" in the subject heading and conforming with any other format requirements advised by TR.
- 5.2. TR shall carry out an initial assessment of the change request, including seeking further information from Client where required and shall respond to Client stating whether in principle TR is prepared to carry out the requested change. TR may reject a change request, acting reasonably.
- 5.3. Client shall co-operate with and provide such information and assistance (including making appropriate personnel available for meetings) as is reasonably requested by TR in order to respond to a change request as soon as reasonably practicable.
- 5.4. Where TR agrees in principle to a change, TR shall prepare and submit to Client a formal change control note (a "CCN") setting out: (i) the scope and impact of the change, including changes to the scope of the Specification and the Timetable; and, where applicable, (ii) any other consequential changes required to the provisions of the Agreement, including the Fees, as the case may be.
- 5.5. No requested change shall have effect unless and until each party has signed the relevant CCN.

# USAGE PERMISSIONS AND RESTRICTIONS

Subject to the terms of the Agreement, TR grants Client a limited, non-exclusive, non-transferable, permission during the Term to use the Deliverables for the Client's internal business purposes to the extent required for the proper enjoyment of the Professional Services. Where the Deliverable includes configuration or modifications to TR's standard Software or other Services, permission to use the Deliverable is granted on the same basis as that which applies to the relevant Software or other Services. Note that clause 5 .2 (Usage Restrictions) of the Master Terms apply to the Deliverables.

# INTELLECTUAL PROPERTY

Client agrees that all intellectual property rights in Deliverables developed by or on behalf of TR as part of any SOW are and will remain the exclusive property of TR.

# **PERSONNEL**

- 人员

- 4.4. 如果根据第 4.1(b)条**交付物**未被接受,**汤森路透**应修 改交付物并将其重新提交给客户验收,第 4.1(b)条、 第4.2条及第4.3条的规定应仅适用于此类重新提交。
- 如果**工作说明书**中没有规定**验收标准**,则**交付物**在交 付时视为已被客户接受。

#### 变更控制流程 5.

- 5.1. 任何一方都可以向另一方以书面形式(包括通过电子 邮件)发送请求,要求变更专业服务、交付物和/或其 规范、时间表或服务费,请求文件的标题应标明"变 更控制请求"并遵守汤森路透告知的其他任何格式要
- **汤森路透**应当对变更请求进行一项初步评估,包括必 要时向客户寻求更多信息,并应回复客户,从原则上 表明**汤森路透**是否已准备好实施请求的变更。 汤森路 透可以合理地拒绝一项变更请求。
- 5.3. 客户应当配合汤森路透并提供汤森路透合理请求的信 息及协助(包括安排合适的人员参加会议),以便在 合理可行的情况下尽快对变更请求做出回应。
- 如果**汤森路透**原则上同意变更, **汤森路透**应准备并向 客户提交一份正式的变更控制说明("变更控制说 明"),在其中规定: (i)变更的范围及影响,包括对规 **范**及时间表范围的变更;以及(如适用),(ii)协议条 款所要求的其他任何附带变更,包括服务费(视情况 而定)。
- 除非各方已经签署了相关的变更控制说明, 否则任何 请求的变更都不得生效。

# 使用许可与限制

受限于**协议**的条款,在**期限**内,为**客户**的内部业务目 的,**汤森路透**授予**客户**在正常使用**专业服务**所要求的 限度内,一项有限、非排他、不可转让的使用**交付物** 的许可。当**交付物**包含对**汤森路透**标准**软件**或其他服 务的配置或修改时,使用**交付物**的许可与适用于相关 软件或其他服务的许可在相同的基础上被授予。请注 意,主条款第5.2条(使用限制)适用于交付物。

# 知识产权

**客户**同意,由**汤森路透**开发或代表**汤森路透**开发的作 为任何**工作说明书**一部分的**交付物**中的所有知识产权 现在是并且将始终是沥森路透的专有财产。

personnel performing the Professional Services at the Site will comply with any reasonable security, health and safety or confidentiality requirements of Client relating to that Site that are notified in advance.

- 8.2. TR shall bring to the Site any equipment that it is required to as specified in the SOW.
- 8.3. Client agrees that during the term applying to the Professional Services, and for twelve (12) months thereafter, it will not, without the prior written consent of TR, directly or indirectly employ or engage or solicit for employment or engagement any employee of TR provided that Client shall not be in breach of this clause 8.3 if such employment results from a response to a general public advertisement for employment or talent search engagement not specifically targeted at the relevant employee.

# 9. INDEPENDENT CONTRACTOR

TR and Client agree that TR is an independent contractor.

# 10. SURVIVAL OF TERMS

Clauses 7 and 8.3 of this Professional Services Schedule shall survive termination of the Agreement or the applicable Professional Service, along with any others that by their nature should survive.

# 11. **DEFINITIONS**

**Acceptance Criteria** - the acceptance criteria for the Deliverables as described on the SOW.

**Deliverable** - any deliverable or output to be provided to Client in connection with a Professional Service as set out in the SOW, excluding any Client Materials contained in the Deliverables and standard Software and Documentation provided by TR.

**Deliverable Acceptance Period** – means, unless otherwise set out in the SOW, in relation to a documentary Deliverable, a period of five (5) days following submission of the documentary Deliverables for acceptance and in relation to other Deliverables, a period of ten (10) days following submission of the Deliverable for acceptance.

**Specification** - where applicable, the functional and/or technical requirements specification for a Deliverable as set out or referred to in the SOW.

**SOW** - any written statement of work governed by the Master Terms detailing the Professional Services Client orders which has been accepted by TR.

**Timetable** - the timetable set out in the SOW for the provision of the Professional Services and delivery of any Deliverables.

**务**的任何人员将遵守**客户**事先已告知的有关该**场所**的 任何合理的安保、健康和安全或保密要求。

- 8.2. 汤森路透应将工作说明书中所规定的要求其带至场所的任何设备带至场所。
- 8.3. **客户**同意在适用于**专业服务**的期限内及此后十二 (12)个月内,其将不会在未经**汤森路透**书面同意的 情形下直接或间接雇佣、聘用或招揽**汤森路透**的任何 员工,但前提是,如果雇佣是由于回应一般大众招聘 广告的或是非针对相关员工的人才选拔产生的,则**客** 户不违反本第 8.3 条。

# 9. 独立承包商

**汤森路透**和客户同意, **汤森路透**为独立的承包商。

# 10. 条款存续

本专业服务附录第7条和第8.3条以及根据其性质应当继续有效的其他任何条款应在**协议**或适用的专业服务终止后继续有效。

### 11. 定义

**验收标准** — 工作说明书中规定的对**交付物**的验收标准。

**交付物** — 根据**工作说明书**提供给**客户**的有关**专业服务**的产品或成果,不包括**交付物**中的任何**客户材料**和**汤 森路透**提供的标准**软件**与**文档**。

**交付物验收期** — 指除非**工作说明书**另有规定,就文件性的**交付物**而言,为文件性的**交付物**被提交验收之日起五(5)日的期限,其他类型的**交付物**则为提交验收之日起十(10)日的期限。

**规范** — **工作说明书**规定或提及的**交付物**的功能和/或 技术要求的规范(如适用)。

**工作说明书** — 受**主条款**约束的详细说明**客户**订购且已由**汤森路透**接受的**专业服务**的任何书面的工作说明。

**时间表** — 工作说明书中规定的提供专业服务和交付任何**交付物**的时间表。